

December 1, 2014

Mayor Tertinek called the **Organizational Meeting** to order at 6:01 PM.

Present: Trustee Quinn, Trustee Eckberg, Trustee Kallusch and Deputy Mayor Kennedy

Public Present: zero

Business conducted as follows:

MOTION by Trustee Kallusch, seconded by Trustee Quinn approving the following list of Mayoral appointments. Motion carried, all voting aye

Position	Term	Appointed	Expires	Name
Budget & Finance Officer	1yr.	12/1/2014	12/7/2015	Christian Tertinek
Village Hall & Personnel Commissioner	1yr.	12/1/2014	12/7/2015	Christian Tertinek
Public Relations Commissioner	1yr.	12/1/2014	12/7/2015	Christian Tertinek
Union Negotiator	1yr.	12/1/2014	12/7/2015	Christian Tertinek
Code Enforcement Commissioner	1yr.	12/1/2014	12/7/2015	Christian Tertinek
Deputy Mayor	1yr.	12/1/2014	12/7/2015	Sean Kennedy
Docks & Moorings Commissioner	1yr.	12/1/2014	12/7/2015	Sean Kennedy
Water Department Commissioner	1yr.	12/1/2014	12/7/2015	Sean Kennedy
Highway Department Commissioner	1yr.	12/1/2014	12/7/2015	Sean Kennedy
Steet Lighting Commissioner	1yr.	12/1/2014	12/7/2015	Sean Kennedy
Police Commissioner	1yr.	12/1/2014	12/7/2015	James Quinn
Sewer Department Commissioner	1yr.	12/1/2014	12/7/2015	James Quinn
Zoning Board of Appeals Commissioner	1yr.	12/1/2014	12/7/2015	James Quinn
Union Negotiator	1yr.	12/1/2014	12/7/2015	James Quinn
Building Maintenance Commissioner	1yr.	12/1/2014	12/7/2015	William Kallusch
Insurance Commissioner	1yr.	12/1/2014	12/7/2015	William Kallusch
Fire Protection Commissioner	1yr.	12/1/2014	12/7/2015	William Kallusch
Fire Inspection Commissioner	1yr.	12/1/2014	12/7/2015	William Kallusch
Ambulance Commissioner	1yr.	12/1/2014	12/7/2015	Joan Eckberg
Parks Commissioner	1yr.	12/1/2014	12/7/2015	Joan Eckberg
Youth & Recreation Commissioner	1yr.	12/1/2014	12/7/2015	Joan Eckberg
Planning Board Commissioner	1yr.	12/1/2014	12/7/2015	Joan Eckberg
Village Clerk Treasurer	2yrs	12/2/2013	12/7/2015	Tracy B Durham
Deputy Clerk Treasurer	1yr.	12/1/2014	12/7/2015	Melanie Switzer
Safety Officer	1yr.	12/1/2014	12/7/2015	Michael Perce
Village Attorney	1yr.	12/1/2014	12/7/2015	Art Williams
Village Assessor	1yr.	12/1/2014	12/7/2015	Town of Sodus

Village Auditor	1yr.	12/1/2014	12/7/2015	Paul Wagner
Village Bank	1yr.	12/1/2014	12/7/2015	First Niagara
Official Newspaper	1yr.	12/1/2014	12/7/2015	Sun Record
Health Officer	4yrs.	12/2/2013	12/4/2017	Rebecca Wadsworth
Superintendent of Public Works	2yrs.	12/2/2013	12/7/2015	Angus Hopkins
Building Inspector	1yr.	12/1/2014	12/7/2015	Al Hendrikse III
Zoning Enforcement Officer	1yr.	12/1/2014	12/7/2015	Al Hendrikse III
Docks & Moorings Enforcement Officer	1yr.	12/1/2014	12/7/2015	Al Hendrikse III
Fire Code Enforcement Officer	1yr.	12/1/2014	12/7/2015	Al Hendrikse III
Historian	5yrs.	5/1/2013	12/2/2018	Bruce Farrington
Dog Enforcement Officer	1yr.	12/1/2014	12/7/2015	Pat Allen
Planning Board Chairman	1yr.	12/1/2014	12/7/2015	Todd DeWisleare
Planning Board Member	5yrs.	12/5/2011	12/5/2016	Todd DeWisleare
Planning Board Member	5yrs.	12/2/2013	12/3/2018	Scott Neal
Planning Board Member	5yrs.	12/1/2014	12/2/2019	Michael Jenis
Planning Board Member	5yrs.	12/5/2011	12/5/2016	Ann Hayslip
Planning Board Member	5yrs.	12/3/2012	12/7/2015	Maxine Appleby
Planning Board Ad-hoc Member	1yr	12/1/2014	12/7/2015	OPEN
Planning Board Clerk	1yr.	12/1/2014	12/7/2015	Scott Neal
Zoning Board of Appeals Chairman	1yr.	12/1/2014	12/7/2015	John Love
Zoning Board of Appeals Member	5yrs.	12/1/2010	12/7/2015	John Love
Zoning Board of Appeals Member	5yrs.	12/1/2014	12/2/2019	Erich Pfiffner
Zoning Board of Appeals Member	5yrs.	12/2/2013	12/3/2018	David Litzinger
Zoning Board of Appeals Member	5yrs.	12/3/2012	12/4/2017	Vic Hill
Zoning Board of Appeals Member	5yrs.	12/1/2014	12/2/2019	Tom Johns
Zoning Board of Appeals Ad-hoc Mbr.	1 yr.	12/1/2014	12/7/2015	David McDowell
Zoning Board of Appeals Clerk	1yr.	12/1/2014	12/7/2015	Al Hendrikse III
Waterfront Revitalization Chairman	3yrs.	12/1/2014	12/4/2017	Christian Tertinek
Intermunicipal Committee Mbr.			12/4/2017	Maxine Appleby
Intermunicipal Committee Mbr.			12/4/2017	Ann Hayslip
Intermunicipal Committee Mbr.			12/4/2017	Albert Hendrikse III
Ethics Board	3yrs.	12/2/2013	12/5/2016	Tracy Durham, Chair
Ethics Board	2yrs.	12/2/2013	12/7/2015	Tracy Carlyle
Ethics Board	3yr.	12/1/2014	12/4/2017	Thomas Knapp
Ethics Board, Alternate	1yr.	12/1/2014	12/7/2015	David Cooper

MOTION by Trustee Kennedy and seconded by Trustee Kallusch to approve
The following Emergency Command Structure was established, 1st Mayor Tertinek, 2nd Deputy
Mayor Kennedy, 3rd Trustee Quinn.
Motion carried all voting aye.

MOTION by Trustee Eckberg, seconded by Trustee Kennedy, that all meetings of the Sodus Point Village Board of Trustees will be conducted in accordance with Roberts Rules of Order. Motion carried, all voting aye.

MOTION by Trustee Quinn, seconded by Trustee Kallusch, that the regular meetings of the Sodus Point Village Board of Trustees will be held the third (3rd) Thursday of each month at 7:00 PM in the Village Hall. Motion carried, all voting aye.

MOTION by Trustee Eckberg, seconded by Trustee Quinn, that the meetings of the Village of Sodus Point Planning Board will be held on the first (1st) and third (3rd) Monday of each month at 7:00 PM in the Village Hall. Motion carried, all voting aye.

MOTION by Trustee Kennedy, seconded by Trustee Kallusch, that the meetings of the Village of Sodus Point Zoning Board will be held on the second (2nd) and fourth (4th) Tuesday of each month at 7:00 PM in the Village Hall. Motion carried, all voting aye.

MOTION by Trustee Eckberg, seconded by Trustee Quinn, granting approval for the Mayor to authorize Village employees to attend dinners and meetings, seminars, conferences and training in connection with Village business, all expenses to be paid by the Village. Motion carried, all voting aye.

MOTION by Trustee Quinn, seconded by Trustee Eckberg, the following resolution was adopted

WHEREAS the board of trustees has determined to pay mileage reimbursement to officers or employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village.

NOW THEREFORE BE IT RESOLVED

1. That the board of trustees will approve reimbursement to such employees at the federal rate per mile.
2. That this resolution is effective immediately.

Motion carried, all voting aye.

MOTION by Trustee Eckberg, seconded by Trustee Kennedy, setting July 2, 2015. The ½ day holiday for Christmas Eve will be set as a full day on December 24, 2014. The ½ day will then be set for December 31, 2014 as floating holidays for full time Village employees. Motion carried, all voting aye.

MOTION by Trustee Quinn, seconded by Trustee Kallusch, to authorize the Clerk-Treasurer to pay prior to board/audit meeting the following in order to prevent assessment of late fees:

- Debt service
- Deposits for schools and conferences
- Utilities bills
- Medical/dental insurance
- Paychex, Inc.

Motion carried, all voting aye.

MOTION by Trustee Kennedy, seconded by Trustee Eckberg, authorizing the Mayor and Village Clerk Treasurer to apply for the following:

- State Aid
- Consolidated Highway Aid (CHIPS)

Any other grant monies that should become available at no cost to the Village of Sodus Point.
Motion carried, all voting aye.

MOTION by Trustee Kallusch, seconded by Trustee Kennedy, the following resolution was adopted

WHEREAS, Section 104-b of the General Municipal Law requires the governing body of every municipality to adopt a procurement policy for all goods and services which are now required by law to be publicly bid, and

WHEREAS, comments have been solicited from all officers in the Village involved in the procurement process, now therefore be it

RESOLVED, that the Village of Sodus Point does hereby adopt the procurement policy which was updated in January 2013 and is intended to apply to all goods and services which are not required by law to be publicly bid.

Motion carried all voting aye.

MOTION by Trustee Eckberg, seconded by Trustee Quinn, the following resolution was adopted

WHEREAS, Section 452 of the General Municipal Law and Section 11-1118 of Village Law requires Villages to relevy unpaid water and sewer rents plus penalties to the annual tax levy

SO BE IT RESOLVED, that the Village of Sodus Point Mayor and Board of Trustees authorize the Village Clerk Treasurer to relevy unpaid water and sewer rent accounts plus accrued penalty on the 2015-2016 year Village taxes due June 2015 pursuant to New York State Village Law section 11-1118 and New York State General Municipal Law section 452

Motion carried all voting aye.

MOTION by Trustee Kennedy, seconded by Trustee Kallusch, the following resolution was adopted

SO BE IT RESOLVED, that the Village of Sodus Point Mayor and Board of Trustees request the collection of delinquent Village Taxes for the 2014-2015 year due June 2015 by the County of Wayne pursuant to Wayne County Local Law #4-1978 and section 1442 of the Real Property Tax Law; and be it further,

RESOLVED, that the Village Clerk/Treasurer is hereby authorized and directed to send a certified copy of the resolution together with the account and certification described in Subdivision 3, Section 1436, of the Real Property Tax Law to the Wayne County Treasurer in accordance with the provisions of Section 2 of Wayne County Law 4-1978.

Motion carried all voting aye.

MOTION by Trustee Kallusch, seconded by Trustee Quinn to adopt the following resolution

SO BE IT RESOLVED, that the Village of Sodus Point, Location code 40470, hereby establishes the following as standard work days for its elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body: Tracy B. Durham, Clerk-

Treasurer 6.00 hour standard work day and Melanie Switzer, Deputy Clerk-Treasurer, 6.00 hour standard work day and Maxine Appleby, Planning Board Member 6.5 hour standard work day and Albert Hendrikse, Building Inspector 7.00 hour standard work day and Art Williams, Attorney 6.00 hour standard work day, Christian Tertinek, Mayor 6.5 and William Kallusch and Michael Sean Kennedy, Trustees 6.5 hour standard work days.

Motion carried all voting aye.

MOTION by Trustee Eckberg, seconded by Trustee Kennedy that the next Village Organizational Meeting will be held on December 7, 2015 at 4:00 PM in the Village Hall. Motion carried, all voting aye.

MOTION by Trustee Kennedy and seconded by Trustee Quinn to continue with the Workplace Violence Prevention Program as adopted by the Village Board on March 21, 2013. Motion carried all voting aye.

MOTION by Trustee Eckberg, seconded by Trustee Kallusch, to adjourn the Organizational Meeting at 6:54PM. Motion carried, all voting aye.

Tracy Durham, Clerk/Treasurer