VILLAGE OF SODUS POINT

PO BOX 159 / 8356 BAY STREET

SODUS POINT, NY 14555

Phone: 315-553-2695 Fax: 315-483-0913

TDD 800-662-1220

COMPLAINT FORM

Date:_____ Property Address:_____

Brief detail of complaint:

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*Optional, if you would like a followup to your complaint please fill out the information below:

Name: _____
Address:_____
City, State, Zip _____ ____ _____
Phone:_____
e-mail _____

The Code of The Village of Sodus Point: Section 102 – Subsection 14: Bona fide complaints which assert that conditions or activities fail to comply with the Uniform Code or with the local laws, ordinances, or regulations adopted for administration **and enforcement of the Uniform Code shall be investigated by the Code Enforcement Officer. The process for responding to such complaints shall include:**

- **A. Provisions for inspection of the conditions and/or activities alleged to be in violation of the code or this chapter;**
- **B. Written notification to any offending party and the property owner of any such violation, with a period of time as determined by the Code Enforcement Officer to cause any such violations to corrected;**
- **C. Written notification to the Village Board that a complaint has been received and a violation notice has been issued;**
- **D. Upon abatement of a violation, an inspection shall be performed by the Code Enforcement Officer to ensure that the violation has been corrected, and a final written report shall be filed with the complaint.**

The Desk of Kevin J. Druschel
Code Enforcement Officer The Village of Sodus Point